



Weekly Facilities Memo

Monday, February 27 – Sunday, March 5, 2017

Room	Event	Date & Time	End Date	Contact Person
<u>Monday, February 27</u>				
305	ECHS Science Lab	8:00 a.m. – 11:50 a.m.	To 05/25/17	ECHS Instructor
414	Interviews	9:00 a.m. – 3:00 p.m.		Khadijah Adjabeng
414	Clothes 4 Hope Club	4:00 p.m. – 5:00 p.m.		Michelle Smith
431	Accreditation: Student & Support Services Mtg.	3:00 p.m. – 4:30 p.m.		Saki Cabrera
443	Lecture	6:30 p.m. – 8:00 p.m.	To 05/22/17	Mani Subramanian
501	Office Hours	2:20 p.m. – 4:05 p.m.	To 05/17/17	Kathleen Callison
611	Account Specialist Committee Meeting	3:00 p.m. – 4:00 p.m.		Laura Convento
Honeychurch Boardroom	Academic Senate Meeting	3:00 p.m. – 5:00 p.m.	<i>Large w/20 chairs</i>	Michael Wyly
806	Nursing Faculty Meeting	9:00 a.m. – 12:00 p.m.		Glenn Burgess
811	DE Committee Meeting	2:30 p.m. – 4:00 p.m.		Carol Zadnik
812	Nursing Department Meeting	9:00 a.m. – 12:00 p.m.		Janet Schwartz
902	Program Review Meeting	2:30 p.m. – 4:00 p.m.		Amy Obegi
1400 Lobby	MESA Student Society Pizza Fundraiser	10:00 a.m. – 2:00 p.m.	<i>2 tables/3 chairs by ATM & vending machine</i>	Dena Hudson
1531	Office Hours	10:25 a.m. – 11:00 a.m.	To 05/24/17	Randy Robertson
1625	BIO 005	5:00 p.m. – 6:15 p.m.	<i>Please open</i> To 05/25/17	James Word
1645	Office Hours	5:50 p.m. – 6:20 p.m.	To 05/22/17	Lyndale Garner
1705	Body Conditioning Class	10:00 a.m. – 11:15 a.m.	To 05/24/17	Terri Pearson-Bloom
1771	Beginning/Intermediate Swimming	12:00 p.m. – 1:30 p.m.	To 05/24/17	Tatum Bales
1779	9 th Grade Fitness Testing	7:00 a.m. – 7:45 a.m.	To 03/31/17	John Pizzo
Gym	Open Badminton	7:00 p.m. – 9:00 p.m.	To 05/15/17	Rebecca Lum
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:15 p.m.	To 05/31/17	Ricky Silva
<u>Tuesday, February 28</u>				
103	Student Success Workshop	12:00 p.m. – 2:30 p.m. & 2:30 – 5p.m.		Terri Pearson-Bloom
155	Interviews	8:00 a.m. – 6:00 p.m.		Kimo Callilan
414	Interviews	9:00 a.m. – 3:00 p.m.		Khadijah Adjabeng

Tuesday, February 28 (cont.)

431	Meeting w/Vendor	10:00 a.m. – 1:00 p.m.		Justin Howell
432	Counseling Department	11:00 a.m. – 3:00 p.m.		Khadijah Adjabeng
444	Office Hours	2:15 p.m. – 3:00 p.m.	To 05/16/17	Ann Hefner-Gravink
503	ENGL 001	11:15 a.m. – 1:15 p.m.	Open @ 11:15a.m.	Joshua Scott
503	Curriculum & Tech Review Meeting	1:30 p.m. – 4:00 p.m.	To 05/23/17	Lisa Abbott
611	Standard III: Accreditation Team-Status Check Mtg	9:00 a.m. – 10:00 a.m.		Yulian Ligioso
611	Counseling Interviews	11:00 a.m. – 3:00 p.m.		Tricia Meyer
Pam Keith Conference Rm	CSEA Negotiations	12:00 p.m. – 4:00 p.m.		Sandra Therrien
Honeychurch Boardroom	Intermediate & Advanced Incident Command Sys.	1:00 p.m. – 5:00 p.m.	See Laura or JJ for setup	Yulian Ligioso
702	Intro to Screenwriting for Television or Movies	5:00 p.m. – 6:00 p.m.	Open @ 5p.m.	LeeAnne Krusemark
702	Get Your Manuscript Critiqued	6:00 p.m. – 7:00 p.m.		LeeAnne Krusemark
702	Beginner's Guide to Getting Published	7:00 p.m. – 9:00 p.m.		LeeAnne Krusemark
713	Research Methods, Experience & Curriculum	6:30 p.m. – 9:30 p.m.	To 05/16/17	Shelia Smith
1102	Office Hours	9:45 a.m. – 10:15 a.m.	To 05/23/17	Jonathan Knight
1421	ASSC Meeting	12:30 p.m. – 2:30 p.m.		Dena Hudson
Back half Café/Studio G	Speaker Panel for Black History Month	10:00 a.m. – 12:00 p.m.	Need table to accommodate 6 speakers	Dena Hudson
1740	Yoga Class	2:00 p.m. – 3:50 p.m.	To 05/25/17	Ginger Cain
1779	9 th Grade Fitness Testing	7:00 a.m. – 7:45 a.m.	To 03/31/17	John Pizzo
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:15 p.m.	To 05/31/17	Ricky Silva
Baseball Field	American River College vs SCC Baseball	2:00 p.m. – 6:00 p.m.	Prep field	Scott Stover
Tennis Court	Diablo Valley vs. SCC Tennis	1:00 p.m. – 3:00 p.m.		Jordan Walker
1860	Office Hours	11:15 a.m. – 12:00 p.m.	To 05/18/17	Peter "Tony" Zitko
1877	SCFA Meeting	3:00 p.m. – 5:00 p.m.	To 05/23/17	Karen Cook
Vacaville Center – Lobby	Health & Community Resource Fair	10:00 a.m. – 1:00 p.m.	10 tables/20 chairs	Regina Huerls-Washington

Wednesday, March 1

103	Meeting	10:30 a.m. – 11:30 a.m.		Ruth Miller
103	Academic Reading Strategies	12:00 p.m. – 1:00 p.m.		George Olgin
155	Interviews	8:00 a.m. – 6:00 p.m.		Kimo Calilan
432	Counseling Department	11:30 a.m. – 6:00 p.m.		Khadijah Adjabeng
443	Lecture	6:30 p.m. – 8:00 p.m.	To 05/22/17	Mani Subramanian
501	Office Hours	2:20 p.m. – 4:05 p.m.	To 05/17/17	Kathleen Callison
503	Journalism	2:30 p.m. – 3:45 p.m.		Samanda Dorger
611	Counseling Interviews	11:30 a.m. – 6:00 p.m.		Tricia Meyer
Pam Keith Conference Rm	Management Meeting	9:00 a.m. – 12:00 p.m.		Sandra Therrien
Honeychurch Boardroom	Intermediate & Advanced Incident Command Sys.	8:00 a.m. – 12:00 p.m.	See Laura or JJ for setup	Yulian Ligioso
Honeychurch Boardroom	Fiscal Advisory Meeting	2:00 p.m. – 4:00 p.m.	Large w/20 chairs	Laura Convento
Honeychurch Boardroom	Board Room Setup	5:00 p.m. – 6:00 p.m.	Audience style	Sandra Therrien

Wednesday, March 1(cont.)

Honeychurch Boardroom	Governing Board Meeting	6:30 p.m. – 9:30 p.m.		Sandra Therrien
902	CSEA E-Board Meeting	3:00 p.m. – 4:30 p.m.		Janet Schwartz
1400 Lobby	Bay Area Vegetarians	7:30 a.m. – 1:00 p.m.		Dena Hudson
Back half Café/Studio G	Speaker Panel for Black History Month	10:00 a.m. – 12:00 p.m.	<i>Need table to accommodate 6 speakers</i>	Dena Hudson
Back half Café/Studio G	Drama Club Show	1:00 p.m. – 5:00 p.m.		Christine Mani
Back half Café/Studio G	THEA 24 Rehearsal	6:00 p.m. – 10:30 p.m.		Christine Mani
1530	Office Hours	4:00 p.m. – 5:00 p.m.	To 05/24/17	Brian Purcell
1531	Office Hours	10:25 a.m. – 11:00 a.m.	To 05/24/17	Randy Robertson
1633	Office Hours	5:00 p.m. – 6:00 p.m.	To 05/24/17	Randi Osburn
1705	Body Conditioning Class	10:00 a.m. – 11:15 a.m.	To 05/24/17	Terri Pearson-Bloom
1779	9 th Grade Fitness Testing	7:00 a.m. – 7:45 a.m.	To 03/31/17	John Pizzo
Gym	Volleyball Clinic	6:30 p.m. – 8:30 p.m.	To 03/29/17	Darla Williams
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:15 p.m.	To 05/31/17	Ricky Silva
Vacaville Center – Lobby	Student Health Center – Nurse Outreach	9:00 a.m. – 12:30 p.m.	<i>1 table/2 chairs</i>	Regina Huerls-Washington

Thursday, March 2

103	Student Success Workshop	12:00 p.m. – 3:00 p.m. & 3 – 5p.m.		Terri Pearson-Bloom
103A	Banner Testing	8:00 a.m. – 4:00 p.m.		Jay Robinson
155	ECHS Meeting	2:00 p.m. – 4:00 p.m.		Kelly Penwell
445	Office Hours	3:15 p.m. – 4:15 p.m.	To 05/25/17	Patrick Grant
501, 503, 505	Cash for College	4:00 p.m. – 7:00 p.m.		Tracy Hale
506	Accounting Tutoring	5:30 p.m. – 9:30 p.m.	To 05/11/17	Erica Beam
611	Fiscal Services Meeting	9:00 a.m. – 12:00 p.m.		Laura Convento
Pam Keith Conference Rm	CTA Negotiations	2:30 p.m. – 5:00 p.m.		Sandra Therrien
705	Cross-Cultural Child Development / CHDV 135	6:30 p.m. – 9:30 p.m.	To 05/18/17	Shelia Smith
804	Online In-Person Exam	2:00 p.m. – 4:00 p.m.		Danielle Gonzalez
804	Office Hours	5:15 p.m. – 5:45 p.m.	To 05/25/17	David Lara
902	PDFC Committee Meeting	3:30 p.m. - 5:00 p.m.		LaNae Jaimez
1421	ICC Meeting	12:30 p.m. – 1:30 p.m.		Dena Hudson
1400 Lobby	Bay Sun Solar Job Recruitment	8:00 a.m. – 3:00 p.m.	<i>1 table/2 chairs by ATM & vending machine</i>	Dena Hudson
1400 Lobby	Student Health Center – Outreach	12:00 p.m. – 2:15p.m.	<i>1 table/2 chairs between soda & ATM machines</i>	Regina Huerls-Washington
Faculty/Staff Lounge	Math & Science School Meeting	1:00 p.m. – 2:00 p.m.		Amy Meachum
Back half Café/Studio G	THEA 24 Rehearsal	6:00 p.m. – 10:30 p.m.		Christine Mani
1529	2+1 STEM Scholars Program: “STEMinar”	4:00 p.m. – 6:00 p.m.		Genele Rhoads
1738	Office Hours	11:15 a.m. – 11:30 a.m.	To 05/11/17	Kurt Roggli
1740	Yoga Class	2:00 p.m. – 3:50 p.m.	To 05/25/17	Ginger Cain
1779	9 th Grade Fitness Testing	7:00 a.m. – 7:45 a.m.	To 03/31/17	John Pizzo
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:15 p.m.	To 05/31/17	Ricky Silva

		<u>Thursday, March 2 (cont.)</u>		
1860	Office Hours	11:15 a.m. – 12:00 p.m.	To 05/18/17	Peter "Tony" Zitko
Vallejo Center – Lobby	Student Health Center – Nurse Outreach	9:00 a.m. – 12:00 p.m.	<i>1 table/2 chairs</i>	Regina Huerls-Washington
Vallejo Center – 125	Assessment Testing	9:30 a.m. – 11:30 a.m.	<i>Appointments online/SCC ID/Photo ID required</i>	John Siefert
		<u>Friday, March 3</u>		
103A	Banner Testing	8:00 a.m. – 4:00 p.m.		Jay Robinson
135	Basic Skills Committee Meeting	12:00 p.m. – 1:30 p.m.		Joshua Scott
305	ECHS Science Lab	12:30 p.m. – 3:00 p.m.	To 05/25/17	ECHS Instructor
414	Admissions & Records Meeting	2:30 p.m. – 4:00 p.m.	To 03/24/17	Nancy Blanc
432	Counseling Department	12:30 p.m. – 6:00 p.m.		Khadijah Adjabeng
502	Typing Test Certificates	10:30 a.m. – 3:30 p.m.	<i>No fee for test/Photo ID required</i>	Pat Ceja
611	Counseling Interviews	12:30 p.m. – 6:00 p.m.		Tricia Meyer
710	French Club Meeting	1:00 p.m. – 2:00 p.m.	To 05/05/17	Lorna Marlow-Munoz
Faculty/Staff Lounge	CalWORKs Region 2 Meeting	8:00 a.m. – 4:00 p.m.		Makesha Thomas
Back half Café/Studio G	Women's History Month	10:00 a.m. – 12:00 p.m.		Dena Hudson =
Back half Café/Studio G	Drama Club Show	1:00 p.m. – 9:30 p.m.		Christine Mani
1531	Office Hours	10:25 a.m. – 11:00 a.m.	To 05/24/17	Randy Robertson
1779	9 th Grade Fitness Testing	7:00 a.m. – 7:45 a.m.	To 03/31/17	John Pizzo
1779	9 th Grade Fitness Testing	10:00 a.m. – 11:00 a.m.	To 03/31/17	John Pizzo
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:15 p.m.	To 05/31/17	Ricky Silva
Tennis Courts	American River vs. SCC Tennis Courts	1:00 p.m. – 3:00 p.m.		Jordan Walker
Vacaville Center – 208	Assessment Testing	1:00 p.m. – 3:00 p.m.	To 05/19/17	Jenny Gonzalez
		<u>Saturday, March 4</u>		
307	BIO 014	9:00 a.m. – 11:50 a.m.	To 05/25/17	Maria Magsaysay
444	WATR 120	9:00 a.m. – 10:50 a.m.	To 05/25/17	Steven Dominguez
1303	ART 016	9:30 a.m. – 3:20 p.m.	To 05/25/17	Kate Delos
1421	Foundation Presents-2017 Crab & Shrimp Feed	9:00 a.m. – 12:00 a.m.	<i>Food & beverage tables/auction & desert tables</i>	E. Amick/C. Johnston
1400 Lobby	Foundation Presents-2017 Crab & Shrimp Feed	9:00 a.m. – 12:00 a.m.	<i>Leave tall cocktail tables in lobby/drink service</i>	E. Amick/C. Johnston
Front half of Cafeteria	Foundation Presents-2017 Crab & Shrimp Feed	9:00 a.m. – 12:00 a.m.	<i>Long tables pushed together in rows w/chairs</i>	E. Amick/C. Johnston
1860	THEA 024	6:00 p.m. – 9:50 p.m.	To 04/08/17	Christine Mani
Vacaville Center – 133	HIST 017	9:00 a.m. – 11:50 a.m.	To 05/25/17	Christopher Collins
Vacaville Center – 208	ENGL 001	8:00 a.m. – 11:50 a.m.	To 05/25/17	Carlene Coury
Vacaville Center – 212	PHIL 001	9:00 a.m. – 11:50 a.m.	To 05/25/17	Stephen Orr
Vacaville Center – 214	COMM 001	9:00 a.m. – 11:50 a.m.	To 05/25/17	John Perez
Vacaville Center – 215	ENGL 002	8:00 a.m. – 11:50 a.m.	To 05/25/17	Elizabeth Eckford
Vacaville Center – 218	SPAN 031	9:00 a.m. – 11:50 a.m.	To 05/25/17	Eusebio Rodriguez

Back half Café/Studio G THEA 24 Rehearsal
1860 THEA 024

Sunday, March 5

1:00 p.m. – 5:00 p.m.

6:00 p.m. – 9:50 p.m.

To 04/08/17

Christine Mani
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